

# Swiss-AS Training – Course Description

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## AMOS Material Management Training Part 2



This course is designed to provide a clear understanding of key processes such as materials management, order creation and handling, supplier and company price list setup, and order approval configuration in AMOS.

### Course Objectives

Upon completion of this course, you will be able to:

- ✓ Create and manage addresses for suppliers, customers, stations, stores and internal shops
- ✓ Define new part numbers (Rotable, Consumable, Consumable Repairable)
- ✓ Check the stock of part numbers and their alternates across different stations and storage locations
- ✓ Understand how to check the parts history
- ✓ Perform efficient material planning for scheduled and unscheduled events
- ✓ Import and a price list information from a file – Spec2000
- ✓ Request and book parts from the stores
- ✓ Configure an order TAT
- ✓ Create and manage different types of orders, especially purchase, repair, quotation, loan, exchange in advance, transfer and sales orders.
- ✓ Setup and control orders approval requests
- ✓ Follow-up the history of an order including the creation of reminders
- ✓ Create purchase orders based on the information given by the program Advanced Reorder Proposal
- ✓ Define the reorder details for consumables parts

### Course Topics

- Address Administration (APN:53)
- Part Administration (APN:59)
- Stock Information (APN:221)
- Parts Consumption Forecast (APN:204)
- Order Management (APN:2015)
- Price Book (APN:325)
- Spec2000 Import (APN:1023)
- Approval Control Configuration (APN:2111)
- Approval Control Board (APN:2110)
- Logistics Administration (APN:1014)
- Order Tracking (APN:1328)
- Parts Tracking (APN:188)

- Pickslip request (APN:225)
- Picking List Management (APN:2612)
- Shipment (APN:2392)
- Repair Administration (APN:1431)
- Advanced Reorder Proposal (APN:899)
- Surplus Material (APN:850)
- Financial Reports (APN:1355)
- Active Supplier Rating (APN:723)

**Who should attend**

Users working in the Procurement, Repairs, or Logistics departments who want to enhance their skills in AMOS

**Prerequisite**

AMOS Basics (E-learning)  
Material Management Part 1 (E-learning)

**Skill**

Intermediate / Advanced

**Type**

Classroom

**Duration**

3 days

**Times**

Please check our website [www.swiss-as.com/services/training](http://www.swiss-as.com/services/training) and/or your course invitation for the exact time.

**Training Costs**

On Request

**Registration**

Please register your participant(s) via [www.swiss-as.com](http://www.swiss-as.com) or contact the AMOS Training Department at [AMOS\\_Training@swiss-as.com](mailto:AMOS_Training@swiss-as.com).